

24 SEP 2016

From: Secretary, Monterey Navy Flying Club
To: Commanding Officer, NSA Monterey
Via: President, MNFC BOD; NPS MWR Recreation Director
Subj: Minutes of BOD Meeting held 24 September 2016

1. The meeting convened at 1000.
2. Present were the president Jesse Ashmore, vice-president Keith Gray manager Keith Standiford, secretary Terry Norbraten, membership Andrew Bourret, safety Rick Haverstock, maintenance Israel Pren and club CFIs Tom Woodruff and Peter Jenson. Missing were MWR and command advisors.
3. Approval vote received for the minutes of last meeting held 09 AUG 2016.
4. Old Business: Strike team meeting w/ command advisor and draft of club ops plan
5. New Business:
 - a. Opened discussion with proposed agenda drafted by club president.
 - b. Club manager presented financial status report. Strong indication that a Navy repair initiative fund will cover the cost of the removal and disposal of unserviceable fuel tank. Possibility for reimbursement of costs for temporary tank was discussed to be funded from NRI funds. Engine reserves (funds) in good status for when TBO hours will be reached on each club aircraft.
 - c. OPS plan discussion meeting to be planned for next week.
 - d. Command inspection from NSA complete.
 - e. Club revised SOP still in chop chain.
 - f. A point of sale system was discussed for fuel tank sales. Streamlined financial tracking can be achieved.
 - g. Meeting times and schedule for FY-17 will be forthcoming.
 - h. MRY will open up to the public on 01 OCT from 1000-1500. We will have a booth and volunteers to speak with the public. The T-34 will be on display and will need to be cleaned the day before.

- i. CFIs brought up again the need for an avionics upgrade to the Piper Warrior in order to maximize training for both instrument and primary students.
- j. Removal of redundant phone line in hangar was discussed to save \$\$
Initiative to refund overcharge from airport authority for power usage, ~ \$10K was also discussed. Might need to file formal compliant.
- k. Discussion of impending departure of club manager in that a smooth transition of corporate knowledge is maintained. Keith has served above and beyond in the capacity of club manager for over 8 years.
- l. The meeting adjourned at 1050.

For the BOD,

/s/ Terry Norbraten

Approved:

Denise Fairbanks

K. L. Bertelsen, CAPT, USN