

23 APR 2016

From: Secretary, Monterey Navy Flying Club (MNFC)  
To: Commanding Officer, NSA Monterey  
Via: President, MNFC BOD; NPS MWR QOL Director  
Subj: Minutes of BOD Meeting held 23 April 2016

1. The meeting convened at 1225.
2. Present were vice-president Keith Gray, operations Ralph Love, manager Keith Standiford, secretary Terry Norbraten, and membership Andrew Bourret.
3. Approval vote received for the minutes of last meeting held 26 MAR 2016.
4. Old Business: Status of fuel tank replacement and disposition of N55527 and local SOP update.
5. New Business:
  - a. Opened discussion with recent order to pause flight operations by the NSAM CO due to issue leading up to recent mishap of club's Cherokee 140 (N55527).
  - b. Post bi-annual safety stand down completed as per BURPERS 1710.22.
  - c. Manager went over compliance response issues that will meet the mishap report issues, namely more stringent pre-solo written and flight training to insure landing mishaps risks are mitigated as much as possible for solo students.
  - d. Membership officer proposes to add an auxiliary position under Maintenance to help with preparing the club for various operational inspections. Motion made and all votes were unanimous for this motion.
  - e. The meeting adjourned at 1300.

For the BOD,

/s/ Terry Norbraten

Approved:

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Megan D. Ryan